



# REPUBLIC OF KENYA

## COUNTY GOVERNMENT OF NYAMIRA COUNTY PUBLIC SERVICE BOARD

P.O Box 434-40500, NYAMIRA



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### **ADVERTISEMENT FOR VACANCIES**

Nyamira County Public Service Board wishes to recruit competent and qualified persons to fill the following vacant positions as per the constitution of Kenya 2010 under Articles 176 and County Government Act No.17 of 2012.

#### **DEPARTMENT OF FINANCE, ICT AND ECONOMIC PLANNING**

##### **INTERNAL AUDITOR I -**

##### **NO. OF VACANCIES - TWO (2)**

Terms of Service: Permanent and Pensionable

Job Group: CPSB 09

Salary as per salaries and Remuneration Commission of Kenya

##### **Requirements for Appointment: -**

For appointment to this grade an officer must have: -

(i) Bachelor's degree in any of the following fields: Commerce (Accounting or Finance option), Business Administration (Finance or Accounting option) from a

Recognized institution or any other relevant equivalent qualification;

##### **Plus**

Certified Internal Auditor (CIA) III/Certified Public Accountants of Kenya CPA (K) or its equivalent qualification from a recognized institution; and

(ii) Certificate in computer applications skills.

##### **Duties and Responsibilities: -**

- ✓ Vouching sample transactions in audit investigation and verification;
- ✓ Preparing engagement and work plans;
- ✓ Recording proceedings of entry and exit meetings;
- ✓ Collecting and analyzing data and statistics; and
- ✓ Preparing audit working papers.